



911

Cook County Emergency Telephone System Board

E.T.S.B.

**Cook County Administration Building
69 W. Washington, Des Plaines, IL 60016**

22nd Floor Conference Room

Thursday, July 28, 2011

9:30 a.m.

ATTENDANCE

Board members in attendance were Chairman Albert Pritchett, Mr. Willie Carter, Mr. Arthur Jackson, Mr. William McHenry, and Mr. William Little. Absent was Ms. Grace Colbert-Mauldin and Mr. DeWayne Holbrook.

Also present was Mr. John Robberson, Executive Director, Ms. Shereen Gamble, Administrative Analyst, Mr. John Kelly, Ottosen Britz Kelly Cooper & Gilbert, Ltd., Mr. John Hunter, AT&T, Mr. George Bowman, Village of Phoenix, Mr. Earl Bridges, Village of Phoenix, Mr. Owen Wavernik, Newsletter Editor, and Mr. Terry Bishop, Selden Fox, Ltd.

CALL TO ORDER

Chairman Pritchett opened the meeting at 9:44 a.m.

MOTION TO APPROVE MINUTES

Mr. Jackson made a motion to approve the minutes of April 28, 2011, as presented; second Mr. McHenry. All in favor. Voice vote. Approved.

PSAP OPERATIONS

EXECUTIVE DIRECTOR'S REPORT

CAD UPGRADE

Executive Director Robberson reported that the project timeline for completion has been revised to the fourth quarter of 2011. A meeting was held with the vendor on June 30th at which time additional resources were pledged by the vendor in order to keep the project on schedule. The vendor is currently working with the Cook County Sheriff and the Illinois State Police on the placement of equipment on the radio tower in Des Plaines to establish enhanced point to point connectivity between Des Plaines and Maywood to support data synchronization between the two sites. A two week workshop is being held at the Communications Center from August 8 through August 19 related to the configuration and provisioning of the CAD system.

Chairman Pritchett questioned the delay in the completion of the CAD upgrade. Chairman Pritchett stated that from what has been relayed it seems as if the vendor is developing the software during the implementation process. Vendors have a history of delaying completion dates on projects of this magnitude. Mr. Little added that if the Executive Director Robberson's opinion is that the vendor isn't delivering then a complaint maybe required. The Board should be critical if we believe we aren't receiving the attention necessary to complete this project in a timely fashion. Executive Director Robberson responded that delays

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July 28, 2011

911

Cook County Emergency Telephone System Board
9511 W. Harrison
Des Plaines, IL 60016

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in CAD implementations are not uncommon and that the CAD upgrade is a part of the Sheriff's overhaul of all communication equipment.

Mr. Little recommended that a representative from Motorola attend the next Board meeting to explain the delays. Chairman Pritchett added that he is a supporter of technology, however the Board has to maintain control of the project and be aware of it's progress and cause for delays.

9-1-1 Telephone Equipment

Executive Director Robberson reported that staff is working to finalize the equipment selection criteria to be utilized in evaluating proposals received from respondents once the RFP is released. A timeline is also under review to assure an orderly deployment of the system in light of the significant technical changes underway with the CAD system which must interface with any new 9-1-1 telephone system.

Mr. Jackson reported that NENA has just released i3 Standards which will assist vendors in understanding and complying with the industry's needs as it adjusts to the technology and moves forward.

Chairman Pritchett directed Executive Director Robberson to send copies of the RFP to all Board members for review. In addition, staff will be present at the next Board meeting to review the RFP and answer questions regarding the contents.

MANAGEMENT REPORTS

Executive Director Robberson presented the Management Reports for the month of June 2011. The call volume trend remains consistent, with landline continuing to drop slightly, and wireless calls remain constant.

Executive Director Robberson added that in his opinion users are becoming more sophisticated in their use of the system, thereby lowering the number of unnecessary calls.

9-1-1 CENTER CLIMATE CONTROL

Executive Director Robberson reported that the Communications Center has been experiencing intermittent, but ongoing issues related to the air conditioning system. This equipment is owned and operated by the State of Illinois. A meeting was convened which included upper management from all of the agencies involved in the facility operation. The performance of the system was reviewed, and a plan of action agreed upon to bring the system into balance. Temporary adjustments have been made to provide additional cooling in the interim.

The State recently contracted with a new HVAC company to balance the cooling system. It may be necessary to install supplemental equipment which is owned and operated by the County in order to maintain control of the room temperature. In keeping with past practice it may be necessary to request reimbursement from the State if the purchase of additional equipment becomes necessary.

REMOTE SITE VISITS

Executive Director reported that Mr. Siedleski continues his monthly remote site visits and attends to the needs of each agency. Mr. Siedleski's report is attached and made a part of these minutes.

CONFERENCE AND STAFF DEVELOPMENT

Board Members Jackson and McHenry, Executive Director Robberson, Ms. Gamble and representatives from the remote sites attended the annual NENA conference in Minneapolis, MN from June 18 - 23, 2011. Ms. Levin, GIS Analyst, attended the ESRI International User Conference in San Diego, CA from July 11 - 15, 2011. The Cook County GIS Department funded Ms. Levin's conference fee through grant funds.

MUNICIPAL TAX OBJECTION STATUS

Mr. Miller reported that there is no new information regarding the status of the municipal tax objection at this time.

LEGISLATIVE UPDATE

Mr. Kelly reported that the entire 9-1-1 industry is changing. In the past 9-1-1 has lagged behind technology and is now attempting to get ahead of it with the recently adopted I3 standards. The Prepaid Wireless Bill has yet to be signed by Governor Quinn, however if it isn't signed within 60 days it will become law.

The Illinois Commerce Commission (ICC) is completing a study regarding future technology and financial needs of PSAP's across the State. In Mr. Kelly's opinion, he believes the results of the study will push consolidation and focus on internet broadband technology.

There has also been movement to rewrite the Emergency Telephone System Act, which will seek an increase in or stabilize 9-1-1 funding.

Next Generation (NG) technology has been moving slowly due to the ICC's reluctance to get involved. NENA and APCO have taken the lead in this area. 9-1-1 professionals across the State feel that NG needs to move forward and are rallying support from all public safety agencies in an effort to pass legislation.

Mr. Jackson recommended that the Board encourage legislators to educate themselves regarding 9-1-1 and NG technology. An invitation should be extended to legislators to visit PSAP's to get a personal view of operations.

FINANCIAL REPORT AND BILL PAYMENT RESOLUTION

BILL PAYMENT RESOLUTION

Mr. Little directed Executive Director to provide the Board with the policy on the usage of the credit card as well as the plans for the membership rewards points earned. Executive Director Robberson responded that he will provide this information to the Board as directed.

Mr. McHenry motioned, and Mr. Jackson made the second, to approve the July Bill Payment Resolution.

Roll Call Vote taken:

Mr. Carter	Yea
Ms. Colbert-Mauldin	Absent
Mr. Holbrook	Absent
Mr. Jackson	Yea
Mr. Little	Yea
Mr. McHenry	Yea
Chairman Pritchett	Yea

The July 2011 Bill Payment Resolution may reflect Surcharge Reallocation Funds or Surplus Surcharge Reallocation Payments made on behalf of the remote sites agencies. The July 2011 Bill Payment Resolution is attached and made a part of these minutes.

FINANCIAL STATEMENT

Mr. Terry Bishop, Selden Fox, Ltd, reviewed the June 2011 Compilation Reports. Mr. Bishop noted that Selden Fox, Ltd. has prepared the compilation reports in accordance with information that was provided by management and is not issuing an opinion regarding the information provided. There have been no material variances or outstanding issues to report for the period.

Mr. Bishop noted that the total for insurance and depreciation has been distributed over a twelve month period.

Mr. Bishop continues to work on the financial forecast reports.

Mr. Little motioned, and Mr. Jackson seconded, to receive and file the June Compilation Reports for the period ending June 30, 2011.

Roll Call Vote taken:

Mr. Carter	Yea
Ms. Colbert-Mauldin	Absent
Mr. Holbrook	Absent
Mr. Jackson	Yea
Mr. Little	Yea
Mr. McHenry	Yea
Chairman Pritchett	Yea

FIVE YEAR PLAN

Chairman Pritchett stated that the Board needs to revisit the Five Year Plan. There are many changes and challenges facing the industry. The Board needs to be prepared for the next wave of advances in technology and prepare plans for the direction of the Communications Center's future. As the Board continues to hear about natural disasters and other tragedies here in Illinois and around the country, we need to seize the opportunity to put forth a concentrated effort to meet the future head on.

Chairman Pritchett appointed Mr. Jackson, Mr. McHenry, Mr. Little, Ms. Colbert Mauldin, and Mr. Robberson, to the Five Year Planning Committee.

Mr. Little questioned Executive Director Robberson regarding Communication Center operations, asking if there was anything compelling that the Board hasn't been made aware of such as, power interruptions, storms, etc.? Executive Direction Robberson responded that there hasn't been anything outside of normal operations since the last Board meeting.

EXECUTIVE SESSION

None conducted.

FOR THE GOOD OF THE ORDER

Executive Director Robberson reported that he will be attending the annual APCO conference from August 8 - 11, 2011 in Philadelphia, PA. Executive Director Robberson also noted that during this conference Mr. Greg Riddle, a respected veteran of public safety communications from Illinois, will be installed as APCO

President.

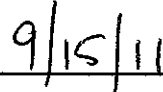
MOTION TO ADJOURN

Mr. Little motioned, and Mr. Jackson seconded, to adjourn the meeting of July 28, 2011. All in favor. Voice vote, Approved. The July 28, 2011 Cook County Emergency Telephone System Board meeting was adjourned at 11:01 a.m.

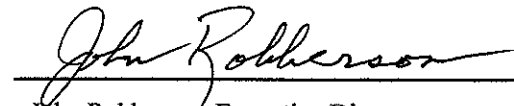
**Next Meeting
September 22, 2011
Cook County Administration Building
69 W. Washington, 22nd Floor
Chicago, IL 60602
9:30 a.m.**



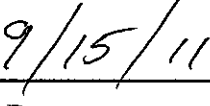
Shereen Gamble, Administrative Analyst



Date



John Robberson, Executive Director



Date

Cook County ETSB Meeting
July 28, 2011
9-1-1 Executive Director's Report

CAD Upgrade

As reported at the April ETSB meeting the project timeline for completion has been revised to the fourth quarter of 2011. A meeting was held with the vendor on June 30 at which time additional resources were pledged by the vendor in order to keep the project on schedule. The vendor is currently working with the Cook County Sheriff and the Illinois State Police on the placement of equipment on the radio tower in Des Plaines to establish enhanced point to point connectivity between Des Plaines and Maywood to support data synchronization between the two sites. A two week workshop is being held at the Communications Center from August 8 through August 19 related to the configuration and provisioning of the CAD system.

9-1-1 Telephone Equipment

Staff is working to finalize the equipment selection criteria to be utilized in evaluating proposals received from respondents once the RFP is released. A timeline is also under review to assure an orderly deployment of the system in light of the significant technical changes underway with the CAD system which must interface with any new 9-1-1 phone system.

Monthly E911 Call Volume and Transfer Report

Included in your Board meeting packet is the Call Volume Report prepared by Mr. Siedleski which summarizes the call volume activity for the month of June, and for the first six months of the current calendar year.

9-1-1 Center Climate Control

We have been experiencing intermittent, but ongoing issues, related to the air conditioning system which cools the Communications Center. This equipment is owned and operated by the State of Illinois. At my request a meeting was convened at the Communications Center which included upper management from all of the agencies involved in the operation of the facility. The performance of the system was reviewed, and a plan of action agreed upon to bring the system into balance. Temporary adjustments have been made to provide additional cooling in the interim.

Municipal Tax Objection

Mr. Kelly will be in attendance at the meeting and will brief the Board on the status of the objection filed with the Attorney General, as well as 9-1-1 related legislative initiatives in Springfield.

NENA 2011 Conference

Board Members Jackson and McHenry, Ms. Gamble and I, along with representatives from the remote sites, attended the NENA 2011 Conference in Minneapolis on June 18th through the 23rd. The program offerings provided an outstanding opportunity to meet with leaders in the field of public safety, and to further our understanding of the innovations and technologies that are reshaping the world with regard to emergency communications.

Staff Development

System Analyst Cecilia Levin attended the ESRI International User Conference at the invitation of the County GIS Department. The conference was conducted in San Diego on July 11th through the 15th. This five-day conference offered hundreds of GIS user presentation sessions; technical workshops; special interest, regional, and user group meetings; as well as vendors and map displays from around the world. Thousands of professionals representing a variety of industries were in attendance. This user-to-user networking opportunity is essential for learning about real-life GIS experiences and best practices.

Respectfully submitted,



John J. Robberson
Executive Director
Cook County Emergency Telephone System Board

Memo

To: John Robberson, Executive Director
From: Vic Siedleski
Date: July 20, 2011
Re: Remote Site Status Report

At the direction of the ETSB, and to better serve our remote site communities, the staff of the Cook County ETSB makes regular monthly visits to assess and attend to the needs of each agency.

Below are examples of unique remote agency issues recently addressed by the ETSB Staff :

ETSB staff met with Dixmoor PD to assist in creating a customized Ticket Reporting Database. Utilizing the existing network infrastructure and data sharing tools, the ETSB is in the process of crafting a unique solution for logging and tracking Dixmoor's municipal tickets.

ETSB staff has made visits to each remote site to insure that our CAD and phone equipment remains adequately protected and serviceable for the summer storm season.

ETSB staff and CCSPD supervisors are currently working together in preparing the new Motorola P1 CAD system to include remote site personnel, incident types and associated information. Prior to cut-live date, ETSB staff will conduct training and provide materials to each site in order to insure a smooth transition to P1 CAD.

Monthly visits to each remote site will continue to focus on maintaining direct contact and providing support as needed.

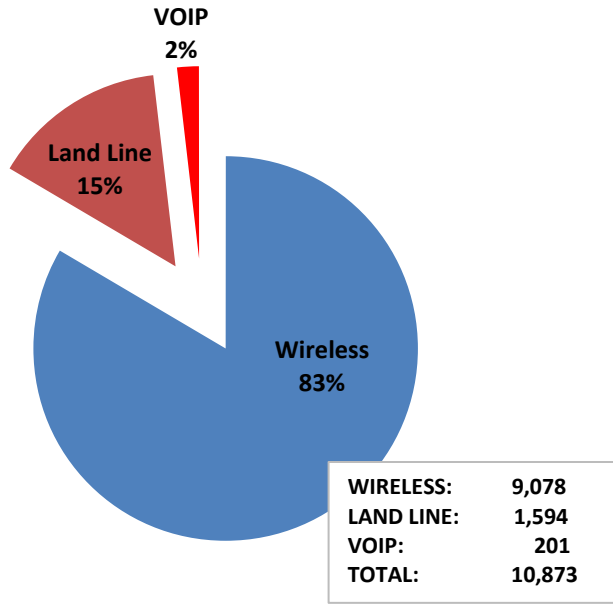
Respectfully submitted,

Victor Siedleski, Assistant CAD Administrator

Cook County E911 Monthly Call Volume and Transfer Report

June 2011

E911 Call Volume by Type



The following report displays the incoming Call Volume and Transfer Call Volume for the month.

Incoming Call Volume by Type:

Statistics gathered by the caller class of service and by caller trunk number.

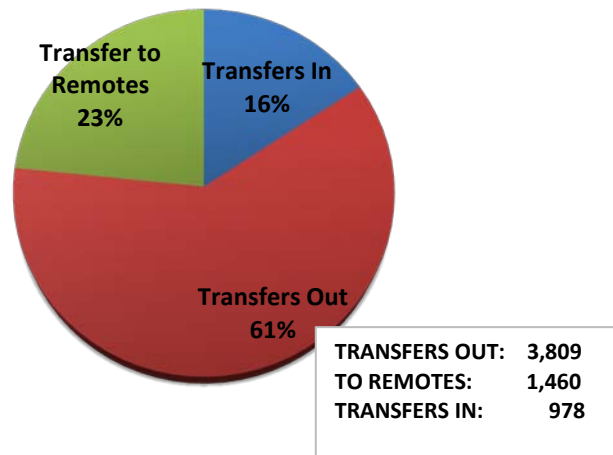
E911 Transfer Call Volume:

Chart reflects transfers to ETSB remote sites, Call Volume derived from other agencies, and transfers out to other agencies.

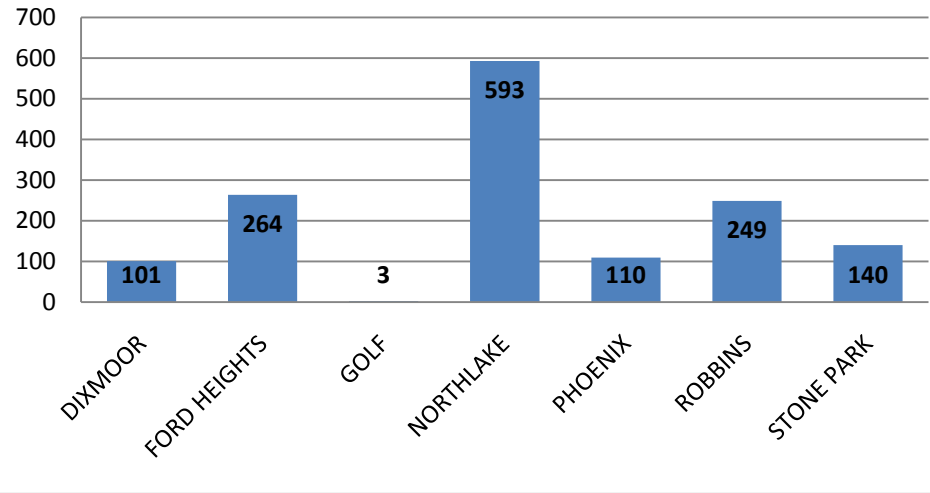
Remote Site Transfer Call Volume:

Compares the Transferred Call Volume of each Cook County ETSB remote site for the month.

E911 Transfer Call Volume



Remote Site E911 Transfer Volume



Cook County E911 5 Year to Date Call Volume Report

2007- 2011

January - June

The data displayed represents calls and incidents created for the months indicated in title.

5 Year Call Volume Trend:

Compares incoming E911 call volume by class of service.

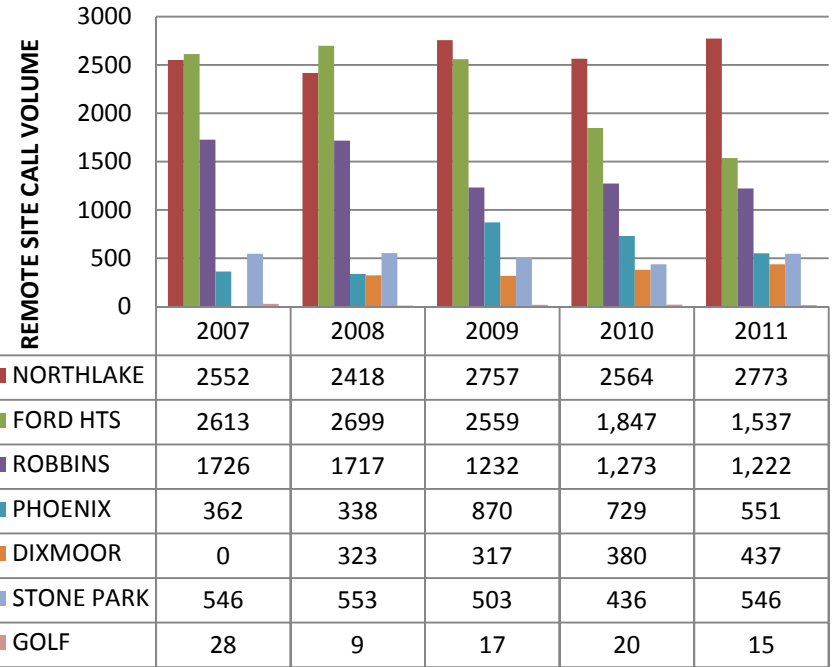
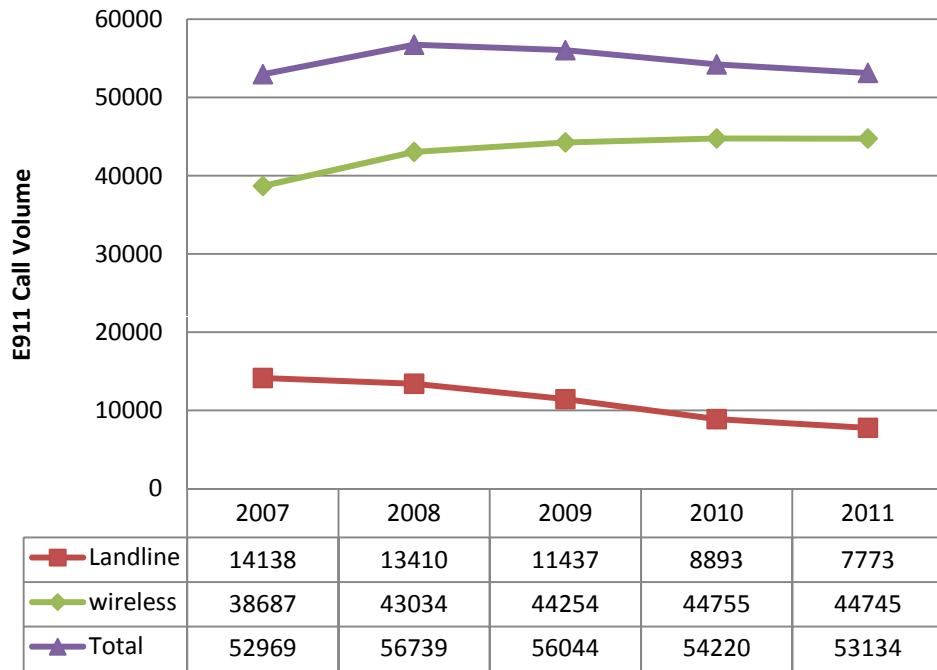
Remote Site Call volume

Compares remote site call volume by agency.

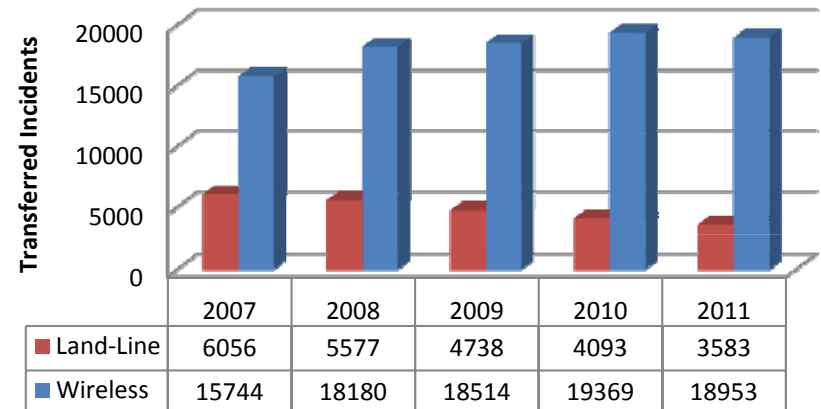
E-911 Call Transfers

Compares landline and wireless calls transferred to other PSAP's.

5 Year E-911 Call Volume Trend



E-911 Call Transfers



EMERGENCY TELEPHONE SYSTEM BOARD

Bill Payment Resolution

Whereas the Emergency Telephone System Board of Cook County, Illinois has the need for supplies, equipment and services in coordinating and supervising the implementation and the ongoing maintenance of an emergency telephone system for the unincorporated areas of Cook County and municipalities of Dixmoor, Ford Heights, Golf, Northlake, Phoenix, Robbins and Stone Park; and;

Whereas the Emergency Telephone System Board had received supplies equipment and/or services for the billings for transmitted for payment in the Board meeting of **July 28, 2011** is itemized below;

Now, therefore, be it resolved by the Emergency Telephone System Board of the County of Cook, Illinois that the custodian of the Emergency Telephone System Board make payments in the amounts set forth on behalf of the Emergency Telephone System Board.

PAYEE	EXPLANATIONS	REFERENCE NUMBER ACCOUNT NUMBER	AI	AMOUNT
Selden Fox, Ltd. 619 Enterprise Drive Oak Brook, IL 60523-8834	Monthly Accounting Services provided for the month of May and June 2011	1535-5304.-7944 5304 Consult/Legal/Accounting		\$2,120.00
Ottosen Britz Kelly Cooper & Gilbert, Ltd. 1804 North Naper Blvd, Suite 350 Naperville, IL 60563	Legal Retainer Fees June 2011	1535-5304-7945 Consultation Legal/Accounting		\$1,500.00
AT&T P.O. Box 8100 Aurora, IL 60507-8100	911 Lines charge	1535-5405-7946 5405 Tele SysExp \$6903.46 05 Maywood Back Up \$1931.18 5410 Wireless Tariff \$870.96 5405 Tele Sys Exp \$1689.60		\$11,395.20
FedEx P.O. Box 94515 Palatine, IL 60094-4515	Fed Ex charges	1535-5102-7947 Postage		\$169.39
AT & T Mobility P.O. Box 6428 Carol Stream, IL 60197-6428	Executive Director's cellular phone - Robberson	1535-5411-7948 Communications Center Administrative Telephone		\$282.44
AT & T Mobility P.O. Box 6428 Carol Stream, IL 60197-6428	CAD Administrator's cellular phone - Orrico	1535-5411-7949 Communications Center Administrative Telephone		\$81.47
AT&T Starterline P O Box 105068 Atlanta, GA 30348	Regulatory fees	1535-5405-7950 IBT Monthly Recurring Charges		\$93.42
Language Lines Services P O Box 202564 Dallas, TX 75320-2564	Language Line Charges	1535-5403-7951 Language Lines		\$263.28
MC.NET 720 Industrial Dr, Unit 121 Cary, IL 60013	1 year e-mail access for A. Orrico	1535-5409-7952 Internet Access		\$35.40
Ice Mountain P.O. Box 856680 Louisville, KY 40285-6680	Comm Center water delivery	1535-5020-7953 Employee Welfare		\$49.98

PAYEE	EXPLANATIONS	REFERENCE NUMBER ACCOUNT NUMBER	AI	AMOUNT
Office Depot P.O. Box 88040 Chicago, IL 60680-1040	Office Supplies for ETSB	1535-5106-7954 Office Supplies		\$45.61
Comcast Cable P.O. Box 3002 Southeastern, PA 19398-3002	cable adapter boxes	1535-5411-7955 Communications Center Administrative Telephone		\$14.71
CMS-Communication Revolving Fund 520 Stratton Office Building Springfield, IL 62706	Office phone, faxes, & modems May 2011	1535-5411-7956 Communications Center Administrative Telephone		\$476.16
Motorola 13108 Collection Center Drive, Chicago, IL 60693	CAD System Maintenance FY2011 August 2011 contract \$318,534 Sheriff's PD reimburses one half per Intergovernmental Agreement) monthly payments until PremierOne CAD cutover of \$26,544.50	1535-5206-7957 CAD System Maintenance		\$26,544.50
Power Phone P.O. Box 1911 Madison, CT 06443-0900	911 Liability CCSPD Host 12 Telecommunicators June 3, 2011	1535-5009.1-7958 Training Sheriff		\$2,268.00
Kebcor P.O. Box 7703 Gurnee, IL 60031-7703	Building and Receiving Respect in the Comm Center, June 13, 2011 (2) Two CCSPD TC's Ryan and Sneed	1535-5009.1-7959 Training Sheriff		\$330.00
Northfield Inn and Suites 3280 Northfield Drive, Springfield, IL 62702	Hotels expenses for Illinois State Fair Thursday, August 18, 2011 Gamble and (2) CCSPD TC's to be named	1535-5012-7960 ETSB Travel		\$366.24
American Express P.O. Box 0001 Los Angeles, CA 90096-0001	credit card payment	1535-0000-7961 5102 Postage \$0.00 5012 ETSB Travel \$1991.20 5012.5 Phoenix Travel \$343.40 5020 Emp Wel \$130.99 5903 Board Mtg Exp \$0.00 5105 Public Education \$1652.06 5009 ETSB Training \$0.00 5411 Comm Center Phones \$134.39 5409 Internet Access \$0.00 5009.1 Sheriff Train \$0.00 5901 Misc (interest late fee) \$418.38		\$4,670.42
Arthur Jackson 1412 Heather Hill Cr Flossmoor, IL 60422	reimbursement for expenses incurred with attending Annual NENA conference in Minneapolis, MN from June 19-23, 2011 (see attached details)	1535-5012-7962 ETSB Travel		\$230.00
William McHenry 14829 S. Harrison Avenue Posen, IL 60429	reimbursement for expenses incurred with attending Annual NENA conference in Minneapolis, MN from June 19-23, 2011 (see attached details)	1535-5012-7963 ETSB Travel		\$230.00

PAYEE	EXPLANATIONS	REFERENCE NUMBER ACCOUNT NUMBER	AI	AMOUNT
Earl Bridges 1343 Ellis Avnue Ford Heights, IL 60411	reimbursement for expenses incurred with attending Annual NENA conference in Minneapolis, MN from June 19-23, 2011 (see attached details)	1535-5012.3-7964 Ford Heights Travel		\$230.00
Cherita Moore 3807 Canterbury Ct, Apt 1B Richton Park, IL 60471	reimbursement for expenses incurred with attending Annual NENA conference in Minneapolis, MN from June 19-23, 2011 (see attached details)	1535-5012-7965 ETSB Travel		\$281.30
John Robberson 9511 W. Harrison Des Plaines, IL 60016	reimbursement for travel to homeland security, AT&T Users Group, GIS meetings and the Annual NENA conference in Minneapolis, MN from June 19-23, 2011 (see attached details)	1535-5012-7966 ETSB Travel		\$233.30
Michelle Dorn 9511 W. Harrison Des Plaines, IL 60016	reimbursement for supplies/snacks for 911 Liability training (see attached details)	1535-5009.1-7967 CCSPD Training		\$28.02
Lisa Farinella 9511 W. Harrison Des Plaines, IL 60016	reimbursement for travel expenses while attending Domestic Violence Training 5/19/11 (see attached details)	1535-5009.1-7968 CCSPD Training		\$27.54
Natasha Allen-Victor 9511 W. Harrison Des Plaines, IL 60016	reimbursement for travel to GIS meetings (see attached details)	1535-5012-7969 ETSB Travel		\$56.40
Shereen Gamble 9511 W. Harrison Des Plaines, IL 60016	reimbursement for expenses incurred with attending Annual NENA conference in Minneapolis, MN from June 19-23, 2011. (see attached details)	1535-5012-7970 ETSB Travel		\$239.10
Cecelia Levin 9511 W. Harrison Des Plaines, IL 60016	reimbursement for expenses incurred with attending Annual NENA conference in Minneapolis, MN from June 19-23, 2011. (see attached details)	1535-5012-7971 ETSB Travel		\$220.28

Approved and adopted this day, July 28, 2011

Attest, Albert Pritchett, Chairman

Date

Attest, Grace Colbert, Treasurer

Date

Please forward to the Cook County Treasurer

Cook County Emergency Telephone System Board
Statement of Cash Flows
For the Period Ending June 30, 2011

	Jun-11
Cash flows from operating activities:	
Net income	\$ 69,328
Changes in:	
Undeposited Funds	
Surcharge Receivable	189,475
CADS - Sheriff's Department Reimbursement	(86,352)
Prepaid Maintenance Agreements	(64,820)
Estimated Surcharge Receivable	(200,957)
Short-Term Investments	(4,000,000)
Accounts Payable	(74,218)
Surcharge Reallocation Payable	(74,220)
Surcharges due to others	393
Accrued Salaries Payable	(469,862)
Net Cash provided by Operating Activities	(4,711,233)
Cash flows from investing activities:	
CAD Equipment	(177,028)
Accumulated Depreciation	10,538
Net Cash provided by Investing Activities	(166,490)
Net cash increase for the period	(4,877,723)
Cash at beginning of period	6,609,367
Cash at end of period	\$ 1,731,644

**Cook County Emergency Telephone System Board
Bank Reconciliation
For the Month of June 2011**

Beginning Balance	1,690,921.51
Cleared Transactions	
Total Checks and Payments	(8,189,547.50)
Total Deposits and Credits	<u>8,297,250.18</u>
Total Cleared Transactions	<u>107,702.68</u>
Cleared Balance	1,798,624.19

Uncleared Transactions
Checks and Payments - 44 items

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
01/31/2007	916221	Marjorie O'Dea	-28.00
04/14/2008	916694	Cingular Wireless-V	-69.53
08/25/2008	916820	Cherita Moore	-214.34
12/28/2010	917852	Word Systems	-1,682.25
01/25/2011	917869	ILGISA	-50.00
06/10/2011	917949	Cook County Treasurer	-64,000.51
06/10/2011	9179??	Philadelphia Marriott Downtown	-718.84
06/10/2011	917971	Public Safety Training	-200.00
06/10/2011	917946	Cecelia Levin	<u>-17.00</u>

Total Uncleared Transactions **(66,980.47)**

Register Balance as of 06/30/2011 **1,731,643.72**

**Cook County Emergency Telephone System Board
Balance Sheet
June 30, 2011**

ASSETS

Current Assets

Cash - Checking/Savings	\$ 1,731,644
Short-Term Investments	4,000,000
Prepaid Expenses	64,820
Surcharge Receivable	139,346
CADS - Sheriff's Department Receivable	86,352
Estimated Surcharge Receivable	<u>522,516</u>

6,544,677

Property and Equipment, net

243,936

TOTAL ASSETS

\$ 6,788,613

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$ 60,401
Comcast Refund Payable	203,141
Surcharge Reallocation Payable	256,414
Surcharge due to Others	1,155
Accrued Salaries Payable	<u>879,667</u>

TOTAL LIABILITIES

1,400,779

Capital

Fund Equity	5,318,506
Net Income (Loss)	<u>69,328</u>

TOTAL CAPITAL

5,387,834

TOTAL LIABILITIES & CAPITAL

\$ 6,788,613

Cook County Emergency Telephone System Board
Income Statement
For the Seven Months Ended June 30, 2011

	<u>Year To Date Actual / Projected</u>	<u>Year To Date Budget (Adopted)</u>	<u>YTD Variance to Budget (Adopted)</u>
Revenues			
Hardwire Surcharge	\$ 760,518	\$ 443,333	\$ 317,185
Voice Over IP	122,500	122,500	-
Wireless Surcharge	623,334	758,333	(135,000)
Interest & Other Income	6,465	5,833	631
Total Revenues	1,512,816	1,330,000	182,816
Expenditures			
Personnel Services			
ETSB Admin Salaries & Overtime	346,334	282,333	64,001
Cook County Administration Fee	86,917	86,917	-
ETSB Benefits	70,000	70,000	-
ETSB Pension	37,333	37,333	-
ETSB Training & Seminars	3,451	11,667	(8,216)
CCSPD Training & Seminars	13,733	17,500	(3,767)
Membership Fees	2,806	2,042	764
ETSB Travel	21,848	11,667	10,181
Sheriff Salaries & Overtime	315,000	315,000	-
Sheriff's Benefits	53,667	53,667	-
Sheriff Pension	34,417	34,417	-
Employee Welfare	5,402	4,667	735
Total Personnel Services	990,907	927,208	63,699
Supplies and Materials			
Postage	1,521	1,750	(229)
Publishing	4,031	4,083	(52)
Insurance	26,013	15,175	10,838
Public Education	14	4,958	(4,945)
Office Supplies & Software	3,982	4,667	(685)
Office Equipment	261	1,167	(906)
Total Supplies & Materials	35,821	31,800	4,021
Equipment Maintenance			
Office Equipment	0	583	(583)
Dispatch Equipment Maintenance	0	0	-
Computer Aided Dispatch System	127,439	99,458	27,981
UPS & Generator	4,693	2,917	1,776
Data Logger/Call Checker	2,493	1,167	1,326
911 Telephone System	100,553	65,042	35,511
Training/Conf.Rm Eqpt. (Maint)	0	583	(583)
Miscellaneous (Maint)	2,409	1,750	659
Total Equipment Maintenance	237,586	171,500	66,086
Contractual Services			

**Cook County Emergency Telephone System Board
Income Statement
For the Seven Months Ended June 30, 2011**

	<u>Year To Date Actual / Projected</u>	<u>Year To Date Budget (Adopted)</u>	<u>YTD Variance to Budget (Adopted)</u>
Consulting Services	0	5,833	(5,833)
Legal/Accounting/Other	38,572	29,167	9,406
Total Contractual Services	38,572	35,000	3,572
Communications			
AT&T Language Line	1,421	2,042	(621)
911 Phone Lines-Prd Mnthy Recur	100,538	93,333	7,205
911 Phone Line-Prd Admin Charge	15,317	15,750	(433)
Internet Access	191	292	(101)
Ameritech Wirless Tariff	5,799	5,250	549
Communication Center Admin Tel	4,486	5,833	(1,347)
Total Communications	127,752	122,500	5,252
Grant Fund			
Surcharge Re-allocation Fund	-	-	-
Total Grant Fund	-	-	-
Contingency Fund			
Capital Outlay Contingencies	0	2,917	(2,917)
Total Contingencies	-	2,917	(2,917)
Miscellaneous			
Miscellaneous	583	583	0
Board Meeting Expenses	1,727	1,167	561
Total Miscellaneous	2,311	1,750	561
Total Expenditures	1,432,950	1,292,675	140,275
Revenues Over / (Under) Expenditures	79,866	37,325	42,541
Depreciation			
Depreciation Expense	10,538	30,625	20,087
Total Depreciation	10,538	30,625	20,087
Operating Net Income / (Loss)	\$ 69,328	\$ 6,700	\$ 62,628

**Cook County Emergency Telephone Board
Income Statement by Period
For the Fiscal Year Ending November 30, 2011**

	<u>Dec-10</u>	<u>Jan-11</u>	<u>Feb-11</u>	<u>Mar-11</u>	<u>Apr-11</u>	<u>May-11</u>	<u>Jun-11</u>	<u>YTD Actual / Projected</u>	<u>YTD Budget (Adopted)</u>
Revenues									
Hardwire Surcharge	\$ 193,231	\$ 106,138	\$ 84,847	\$ 90,716	\$ 133,256	\$ 88,998	\$ 63,333	\$ 760,518	\$ 443,333
Voice Over IP	12,700	22,463	17,500	17,338	17,500	17,500	17,500	122,500	122,500
Wireless Surcharge	316,050	180,379	126,905	-	-	-	-	623,334	758,333
Interest & Other Income	693	1,798	535	1,251	598	749	840	6,465	5,833
Total Revenues	522,673	310,777	229,787	109,305	151,354	107,247	81,673	1,512,816	1,330,000
Expenditures									
ETSB Admin Salaries & Overtime	105,001	39,667	40,333	40,333	40,333	40,333	40,333	346,334	282,333
Cook County Administration Fee	-	-	-	49,667	12,417	12,417	12,417	86,917	86,917
ETSB Benefits	6,750	13,250	10,000	10,000	10,000	10,000	10,000	70,000	70,000
ETSB Pension	3,500	7,167	5,333	5,333	5,333	5,333	5,333	37,333	37,333
ETSB Training & Seminars	-	-	-	-	870	-	2,581	3,451	11,667
CCPSD Training & Seminars	12,124	60	-	-	887	-	663	13,733	17,500
Membership Fees	2,756	50	-	-	-	-	-	2,806	2,042
ETSB Travel	1,447	647	810	-	4,048	-	14,896	21,848	11,667
Sherriff's Salaries & Overtime	39,200	50,800	45,000	45,000	45,000	45,000	45,000	315,000	315,000
Sheriff's Benefits	6,250	9,083	7,667	7,667	7,667	7,667	7,667	53,667	53,667
Sheriff's Pension	2,600	7,233	4,917	4,917	4,917	4,917	4,917	34,417	34,417
Employee Welfare	3,159	25	755	-	660	-	803	5,402	4,667
Total Personnel Services	182,787	127,982	114,815	162,917	132,131	125,667	144,609	990,907	927,208
Supplies and Materials									
Postage	365	130	147	-	444	-	435	1,521	1,750
Publishing	1,344	-	-	-	1,342	-	1,346	4,031	4,083
Insurance	-	-	26,013	-	-	-	-	26,013	15,175
Public Education	-	-	14	-	-	-	-	14	4,958
Office Supplies & Software	1,040	49	759	(153)	1,799	-	487	3,982	4,667
Office Equipment	-	-	-	-	261	-	-	261	1,167
Total Supplies & Materials	2,749	178	26,933	(153)	3,846	-	2,268	35,821	31,800
Equipment Maintenance									
Office Equipment	-	-	-	-	-	-	-	-	583
Dispatch Equipment Maintenance	-	-	-	-	-	-	-	-	0
Computer Aided Dispatch System	14,925	14,634	41,047	(12,336)	14,209	(12,336)	67,298	127,439	99,458
UPS & Generator	-	-	1,992	-	307	-	2,393	4,693	2,917
Data Logger/Call Checker	1,682	585	-	-	225	-	-	2,493	1,167
911 Telephone System	-	54,252	9,260	9,261	9,260	9,260	9,260	100,553	65,042
Training/Conference Room Equipment	-	-	-	-	-	-	-	-	583
Miscellaneous	2,000	-	325	-	84	-	-	2,409	1,750

**Cook County Emergency Telephone Board
Income Statement by Period
For the Fiscal Year Ending November 30, 2011**

	<u>Dec-10</u>	<u>Jan-11</u>	<u>Feb-11</u>	<u>Mar-11</u>	<u>Apr-11</u>	<u>May-11</u>	<u>Jun-11</u>	<u>YTD Actual / Projected</u>	<u>YTD Budget (Adopted)</u>
Total Equipment Maintenance	18,607	69,471	52,625	(3,075)	24,084	(3,076)	78,951	237,586	171,500
Contractual Services									
Consultation Services	-	-	-	-	-	-	-	0	5,833
Legal/Accounting/Other	<u>4,689.37</u>	<u>3,223.95</u>	<u>3,068.35</u>	<u>0.00</u>	<u>19,500.00</u>	<u>0.00</u>	<u>8,090.70</u>	<u>38,572</u>	<u>29,167</u>
Total Contractual Services	4,689	3,224	3,068	-	19,500	-	8,091	38,572	35,000
Communications									
AT&T Language Lines	374	141	298	-	122	-	485	1,421	2,042
911 Phone Lines - Provider Monthly Recur	14,541	11,049	19,431	-	16,920	-	38,597	100,538	93,333
911 Phone Lines - Provider Admin Charge	6,057	1,402	1,232	1,473	2,618	2,535	-	15,317	15,750
Internet Access	35	-	-	-	-	-	155	191	292
Ameritech Wireless Tariff	-	-	3,121	-	1,806	-	871	5,799	5,250
Communications Ctr Admin Telephones	<u>882</u>	<u>728</u>	<u>236</u>	<u>-</u>	<u>1,795</u>	<u>-</u>	<u>845</u>	<u>4,486</u>	<u>5,833</u>
Total Communications	21,890	13,321	24,318	1,473	23,262	2,535	40,953	127,752	122,500
Grant Fund									
Surcharge Re-allocation Fund	-	-	-	-	-	-	-	-	-
Total Grant Fund	-	-	-	-	-	-	-	-	-
Contingency Fund									
Capital Outlay Contingencies	-	-	-	-	-	-	-	-	2,917
Total Contingencies	-	-	-	-	-	-	-	-	2,917
Miscellaneous									
Miscellaneous	85	-	-	-	20	-	479	583	583
Board Meeting Expenses	<u>1,366</u>	<u>-</u>	<u>129</u>	<u>-</u>	<u>119</u>	<u>-</u>	<u>112</u>	<u>1,727</u>	<u>1,167</u>
Total Miscellaneous	1,451	-	129	-	139	-	591	2,311	1,750
Total Expenditures	232,173	214,176	221,888	161,162	202,962	125,126	275,464	1,432,950	1,292,675
Revenues Over / (Under) Expenditures	290,500	96,601	7,899	(51,857)	(51,609)	(17,879)	(193,791)	79,866	37,325
Depreciation									
Depreciation Expense	<u>5,269</u>	<u>5,269</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,538</u>	<u>30,625</u>
Total Depreciation	5,269	5,269	0	0	0	0	0	10,538	30,625
Operating Net Income / (Loss)	\$285,231	\$91,332	\$7,899	(\$51,857)	(\$51,609)	(\$17,879)	(\$193,791)	\$69,328	\$6,700

**Cook County Emergency Telephone Board
Income Statement by Period
For the Fiscal Year Ending November 30, 2011**

	<u>Dec-10</u>	<u>Jan-11</u>	<u>Feb-11</u>	<u>Mar-11</u>	<u>Apr-11</u>	<u>May-11</u>	<u>Jun-11</u>	<u>YTD Actual / Projected</u>	<u>YTD Budget (Adopted)</u>
Capital Outlay									
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,583
Office Furniture and Fixtures	-	-	-	-	-	-	-	-	2,917
Telecommunication Equipment	-	-	-	-	-	-	-	-	583,333
Office Equipment	-	-	-	-	-	-	-	-	2,917
Computer Aided Dispatch System	-	177,028	-	-	-	-	-	177,028	379,167
Emergency Power System	-	-	-	-	-	-	-	-	46,667
Total Capital Outlay	\$ -	\$ 177,028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 177,028	\$ 1,029,584

**YTD Variance
to Budget
(Adopted)**

\$ 317,185
-
(135,000)
631

182,816

64,001

-

-

(8,216)

(3,767)

764

10,181

-

-

-

735

63,699

(229)

(52)

10,838

(4,945)

(685)

(906)

4,021

(583)

-

27,981

1,776

1,326

35,511

(583)

659

**YTD Variance
to Budget
(Adopted)**

66,086

(5,833)

9,406

3,572

(621)

7,205

(433)

(101)

549

(1,347)

5,252

-

(2,917)

(2,917)

0

561

561

140,275

42,541

(20,087)

(20,087)

\$62,628

**YTD Variance
to Budget
(Adopted)**

\$ 14,583
2,917
583,333
2,917
202,139
46,667

\$ 852,556



EMERGENCY TELEPHONE SYSTEM BOARD

Enhanced 9-1-1 Emergency Service for Cook County

2011 MEETING SCHEDULE

June 17, 2011

The Cook County Emergency Telephone System Board will hold monthly public meetings in the 34th Floor of the Cook County Administration, 69 W. Washington, Chicago, Illinois at 9:30 a.m. unless otherwise noted below. The meeting schedule for 2011 is as follows:

Cook County 911 2011 Meeting Schedule

Meeting Date	Conference Room
Thursday, January 13, 2011 9:30 a.m.	69 W. Washington, 22 nd Floor
Thursday, February 24, 2011	69 W. Washington, 34 th Floor
April 28, 2011 *Annual ETSB/Advisory Board 10:00 a.m.	9511 W. Harrison, Des Plaines, IL 911 Center Conference Room
Thursday, May 26, 2011 9:30 a.m.	69 W. Washington, 34 th Floor
Thursday, July 28, 2011 9:30 a.m.	69 W. Washington, 22 nd Floor
Thursday, September 22, 2011 9:30 a.m.	69 W. Washington, 22 nd Floor
Thursday, November 17, 2011 9:30 a.m.	69 W. Washington, 22 nd Floor

If you have any questions, please feel free to call the ETSB's Offices at (847) 294-4746.

****Annual ETSB and Advisory Board meeting****

Albert Pritchett
Chairman
9511 W. Harrison
Des Plaines, IL 60016

Grace Colbert-Mauldin
Treasurer
9511 W. Harrison
Des Plaines, IL 60016

Willie Carter
9511 W. Harrison
Des Plaines, IL 60016

DeWayne Holbrook
1401 S. Maybrook Dr.
Maywood, IL 60153

Arthur Jackson
9511 W. Harrison
Des Plaines, IL 60016

William G. Little
234 E. Marquette Road
Chicago, IL 60637

William McHenry
9511 W. Harrison
Des Plaines, IL 60016

AGENDA
COOK COUNTY EMERGENCY TELEPHONE SYSTEM BOARD
Thursday, July 28, 2011
Cook County Administration Building, 22nd Floor Conference Room
69 W. Washington, Chicago, IL 60016
9:30 a.m.

Chairman Pritchett
Item #1

MOTION TO APPROVE MINUTES
• April 28, 2011

Mr. Robberson
Item #2

PSAP OPERATIONS
• Executive Director's Report
• Management Reports
• Remote Site Reports
• CAD Upgrade
• 911 Telephone Equipment RFP

Mr. Kelly
Item #3

LEGISLATIVE UPDATE

Mr. Robberson &
Item #4

FINANCIAL REPORT
• Bill Payment Resolution
• Financial Report

Chairman Pritchett
Item #5

FIVE YEAR PLAN

Chairman Pritchett
Item #6

CLOSED SESSION
• Personnel Issues, Pending Litigation

Chairman Pritchett
Item #7

FOR THE GOOD OF THE ORDER
•

Next Meeting
Thursday, September 22, 2011
Cook County Administration Building, 22nd Floor
69 W. Washington
Chicago, IL 60602
9:30 a.m
